

Central Federal Lands Highway Division

Project Schedule and Resource Management

Version (Date): September 2, 03

Activity ID: D4.1	Activity Title: Permits
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Activity Definition: Identify permitting needs; coordinate with the PM, Lead Designer, and CFT to obtain pertinent permit application material. Work with the regulatory agency, as needed, for pre-application guidance. Prepare and submit a complete application. Upon receipt of the permit and permit conditions, ensure that copies of the documents are provided to the appropriate personnel for inclusion in the bid package and the final PS&E package.

Predecessor Activities (ID's) & Relationships (i.e.: FS, SS, or FF) & Time Lag:	Successor Activities (ID's) & Relationships (i.e.: FS, SS, or FF) & Time Lag:
1. Pred: D4 Rel: SS Lag: 0	1. Succ: P2 Rel: FF Lag: 0
2. Pred: Rel: Lag:	2. Succ: Rel: Lag:
3. Pred: Rel: Lag:	3. Succ: Rel: Lag:
4. Pred: Rel: Lag:	4. Succ: Rel: Lag:
5. Pred: Rel: Lag:	5. Succ: Rel: Lag:
6. Pred: Rel: Lag:	6. Succ: Rel: Lag:

- Required Activity Tasks:
1. Research the need for permits.
 2. Coordinate with CFT members, as required, to obtain all necessary design information & exhibits.
 3. Review file documentation
 4. Contact permitting agencies as necessary.
 5. Prepare permit application(s).
 6. Conduct reviews with CFT
 7. Meet with external agencies as necessary.
 8. Apply for permits.
 9. Follow up to ensure applications are received by regulatory agency and periodically track status of their reviews.
 10. Notify PM/Design Lead/CFT of status of permit(s).
 11. Obtain permits
 12. Ensure that copies of permits and conditions are included in bid package and final PS&E package.

